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SKILLS

Adobe InDesign
Adobe Illustrator
Adobe Photoshop
Adobe Premiere Pro
Photography/Photo Editing
Microsoft Word
Microsoft Powerpoint
Microsoft Outlook
Microsoft Excel
Google Drive
WordPress
Basic HTML
Instagram
Facebook
Twitter
Snapchat
Hootsuite
Associated Press Writing Style

HONORS

Archbold-Day Leadership Scholar
Renee Crown Honors
Dean's List - All Semesters

ACTIVITIES

Art Model for VPA
First Year Players Photographer
Website Designer
Freelance Content Editor

EXPERIENCE

Communications Intern

May 2018 - August 2018

Office of First-Year & Transfer Programs, Syracuse University

Managed and redesigned materials for Welcome Week Orientation 2018 following brand
Created and executed airport pickup service for international undergraduate/graduate students
Handled help line for parents & students regarding orientation and general questions
Researched, developed, and wrote for The Peel alongside supervisors
Edited and updated official guides on Guidebook app
Photographed events and workshops during the summer
Wrote for and tested Syracuse Challenge app to improve student engagement on campus
Served as student representative on steering committees regarding new diversity education

Co-Assistant Producer First Year Players

May 2017 - May 2018

Syracuse University, Syracuse New York

Served on the executive of a group with a staff of 130 members working to put on a musical
Co-led a team of 13 staffers to create events for the organization and first years
Facilitated a positive first-year experience for cast, crew, and pit of production

Syracuse University Game Club President

August 2017 - Present

Syracuse University, Syracuse New York

Facilitated inclusion in gaming community and club meetings to provide a safe space
Provided communication between e-board, club, advisors, and campus
Created branding and advertising material

Content Publisher

August 2016 - June 2017

Syracuse University Office Of Marketing and Communications Spiders

Edited and published web content for Syracuse University
Migrated websites using WordPress following brand and accessibility guidelines
Researched and organized materials for marketing and websites

Game Theory Elective Creator/Instructor

May 2016

University High School, Fresno California

Proposed and created Game Theory for Spring 2016 Elective Session
Collaborated with students to set up activities and group exercises
Provided presentations, handouts, instructions, and lesson plans

EDUCATION

Syracuse University

August 2016 - May 2020

S.I. Newhouse School of Public Communications & College of Arts and Sciences

Bachelor of Arts | GPA 3.86

Majors:

Public Relations
English & Textual Studies: Film/Screen Studies Track
Fine Arts